

PARTIAL SECURITY DEPOSIT RETURN LETTER

Date:

Name of Tenant(s):

For Address:

This letter serves as a statement for your security deposit of \$ _____ for the rental unit located at _____ for the lease period of _____ to _____.

Based on the rental agreement and state regulations, I have deducted \$ _____ from your security deposit for the following:

Deduction Reason	Cost

The remaining balance of your security deposit after deductions is \$ _____. I will return this amount by _____ within _____ days.

Sincerely,