

SECURITY DEPOSIT NON-RETURN LETTER

Date:

Name of Tenant(s):

For Address:

This letter serves as a statement for your security deposit of \$ _____ for the rental unit located at _____ for the lease period of _____ to _____.

It has been determined that the cost of property damage or unpaid rent exceeds the deposit amount. Deductions totaling \$ _____ are as follows:

Deduction Reason	Cost

As a result, your security deposit will not be refunded. Attached are the itemized deductions and relevant documentation for your reference.

Sincerely,